

Appendix D Significant items of variances

Listed below are significant items covering the variances identified in **Appendix C**.

General Fund

- a. An analysis of **Departmental & Overhead Accounts** compared to the original budgets currently indicates an adverse position of £94,100. This figure is arrived at after allowing for a reduction of £500,000 for vacancies which was included in the budgets and after taking into account the use of temporary staff to manage turnover and cover vacancies. The £94,100 has been allocated to Portfolios, the HRA and Capital in **Appendix C**;

Leader

Finance & Staffing

- b. Additional Costs of £30,000 are estimated to be incurred because of a change in the way Debit Card Charges are calculated. The majority of this will fall on **Council Tax Collection**.

Corporate & Customer Services

- c. The **By-Election** at Bourn incurred costs of £4,400. This is an additional cost no allowance is made in the budgets for by-elections as they happen so in-frequently;

Environmental Services

- d. **Refuse Collection & Recycling Service** Successful over-achievement of trade waste income is anticipated to generate an additional £47,100;
- e. **Sports Development** has generated £16,000 extra income from activities;

Housing General Fund

Planning

- f. **Planning Income** is projected to be £500,000 more than originally budgeted because of a number of large fees received relating to large applications that take up a considerable amount of staff time, which unfortunately has an adverse impact on performance indicators;
- g. **S106 Administration fees** are expected to generate £38,600 more than originally estimated;

Strategic Planning & Transport

Unallocated

- h. Budget provision of £50,000 was included in the original budgets to support **Council Actions**. It has been agreed that £36,000 of this will be used on an invest to save basis to facilitate the re-organisation of the 2nd Floor at the Cambourne Offices and so release space to generate rental income in the future and £10,000 to be used for additional Community Chest Grants. This leaves a balance of £4,000;

- i. When the budget was set £75,000 was included for **Precautionary Items** A pro-rated sum of £31,300 has been assumed to not be required in the projected spending position;
- j. An **Additional Income/Savings Target** of £670,000 was included in the budget of which £295,000 was not allocated. Savings so far identified total £340,500 which leaves £329,500 still to find (see table below). It is now anticipated that savings from the Systems Contract Terminus Review will be delivered indirectly through the ICT shared service.

Areas identified to meet additional income/savings target	Savings Target	Savings Identified
Single Shared Waste Service and other waste initiatives	£125,000	£152,000
Increased Planning Pre-App fee income	£100,000	£100,000
Supplies & Services procurement	£50,000	£50,000
Systems Contract Terminus Review	£25,000	£0
Office Space Management	£25,000	£37,000
Shared Services/ Commercialisation Programme	£50,000	£0
Sub-total	£375,000	£339,000
Other income/savings to be identified	£295,000	£1,500
Total	£670,000	£340,500

- k. The **Interest on Balances** is predicted to be £99,500 more than the budget. This is mainly because of increased balances. This could be used to offset the unidentified savings from Income/savings;
- l. Amounts in Usable Earmarked Reserves include the following major items; there are plans in place for each of these over the period of the MTFS:-
- New Homes Bonus Infrastructure Reserve £2,247,437;
 - Pension Deficit Reserve £1,587,001;
 - Parish Liaison & Site Development Reserve £580,305;
 - Planning Enforcement Reserve £500,000 (Capped);
 - Business Efficiency Reserve £240,000;
 - Northstowe Reserve £181,365;
 - Major Developments Fees Reserve £179,461; and
 - Shared Waste Service £126,000.

Housing Revenue Account (HRA)

- m. **Tenant Participation** is expected to generate savings of £10,000; and

Capital

Capital Expenditure

- n. The Energy Conservation Programme of £1,225,000 will not be spent this year because the supplier appointed under a framework contract has gone out of business and the £550,000 improvement of non-traditional houses will also not be completed this year;

Capital Receipts

- o. Three parcels of land have been sold which has generated receipts of £314,800. These receipts are ring-fenced for the HRA but will add to the resources available to fund capital expenditure.